Vendor Registration
St. Joseph Catholic School Craft & Vendor Show
in conjunction with the 12th Annual *Carnival on the Block*

Friday, September 9th, 2016
St. Joseph Catholic School Gymnasium
4:00 PM - 9:00 PM

Vendor name ____________________________________________________________

Contact name __________________________________________________________

Address __________________________________________________________________

Phone __________________________ Email ______________________________________

Description of items to be sold:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

___________ I will need a table or _____________ I will bring a table

☐ Vendor fee: $35 plus 1 donated item for raffle.
Please make checks payable to: SJCS PTO
☐ Vendor set-up will be: Thursday - 9/8 from 4:00pm to 6:00pm or Friday - 9/9 from
8:30am to 12:00noon. No vendor vehicles may be brought onto the carnival grounds
between 12:00noon and 9:00 PM. If set-up or takedown must occur during this time, crafts
will need to be walked from a suitable parking area to the craft show.
☐ Vendors may bring their own table or request an 8-foot rectangular table prior to the event.
☐ Vendors must dispose of all trash and clean up their areas at the closing of the fair.

I understand and agree to the above terms and also agree to hold harmless, St. Joseph Catholic
School and its employees and volunteers from any damages, claims, or causes of action, which may
arise or result from participation in this event. I have insurance (household or business) to cover any
liabilities that may be incurred within my space during this event.

Signature _____________________________________ Date ____________________________

**Please return this form and rental fee of $35 to:**
St. Joseph Catholic School
Attn: Carol Gale
1326 6th Avenue
Huntington, WV 25701